

# SYLVANIA

TOWNSHIP

## VARIANCE

PLANNING & ZONING DEPARTMENT  
 4927 N. HOLLAND-SYLVANIA ROAD  
 SYLVANIA, OH 43560  
 (419) 885-5276  
[WWW.SYLVANIATOWNSHIP.COM](http://WWW.SYLVANIATOWNSHIP.COM)

PLEASE PRINT CLEARLY

<b>PROPERTY ADDRESS</b>	
STREET:	PARCEL(S) #
CITY/STATE/ZIP CODE:	ZONING DISTRICT:
LEGAL DESCRIPTION:	APPLICABLE SECTION OF ZONING RESOLUTION:
BRIEF DESCRIPTION OF REQUEST:	

<b>REQUIRED INFORMATION TO BE SUBMITTED</b>	
	COMPLETED APPLICATION FORM
	LETTER of INTENTION – Brief statement describing the nature of the Variance (separate from application)
	SITE PLAN – Seven (7) 24" x 36" hardcopies plus one (1) electronic copy.
	FEES – Residential - \$150.00 (payable to Sylvania Township Trustees) Commercial/Industrial - \$300.00 (payable to Sylvania Township Trustees)

<b>PROPERTY OWNER</b>	
NAME:	PHONE:
ADDRESS:	EMAIL ADDRESS:

<b>APPLICANT/AGENT</b>	
NAME:	PHONE:
ADDRESS:	EMAIL ADDRESS:

INFORMATION SUBMITTED UNDER PENALTIES OF PERJURY <i>"The information contained in this Appeal is submitted under penalties of perjury, and it is to the best of my/our knowledge, true and factually complete."</i>	
<b>PROPERTY OWNER SIGNATURE</b>	DATE:
<b>APPLICANT SIGNATURE</b>	DATE:

Additional information is required on the following two pages.

## SPECIFIC INFORMATION

**The Zoning Manager erred in applying the specific terms of the Zoning Resolution as follows:**


**Please describe the Variance request:**


**What special circumstances and conditions exist with respect to the property, which require that a Variance be granted?**


**How would application of the literal terms of the Zoning Resolution, (that is denial of the Variance request) deprive the applicant of the rights commonly enjoyed by other properties in the same zoning district?**


**Why will the granting of this Variance NOT result in granting the applicant a special privilege denied to other properties in the same zoning district?**


**Are the special circumstances and conditions, which are the grounds for the requested Variance the result of any action taken by the applicant? To what extent is the hardship self-created?**


**To the knowledge of the applicant, would the granting of the Variance requested directly or indirectly result in allowing a use within the zoning district, which is not permitted, under the terms of the Resolution? YES\_\_\_ NO\_\_\_  
If YES, please explain.**


For Office Use Only

SYLVANIA TOWNSHIP BOARD OF ZONING APPEALS

DATE:

DECISION: