

**Sylvania Township  
2013 Operating  
Budget**

**Road & Bridge Fund**

Operating Projections

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| Fund           | Account Numbers |             | Description                    | Un-audited<br>Actual<br>2011 | Original<br>Budget<br>2012 | Estimated<br>2012 | Proposed<br>2013 |
|----------------|-----------------|-------------|--------------------------------|------------------------------|----------------------------|-------------------|------------------|
|                | Activity        | Account No. |                                |                              |                            |                   |                  |
| <b>Revenue</b> |                 |             |                                |                              |                            |                   |                  |
| 204            | 000             | 11010       | Operating Cash                 | 1,705,723.56                 | 1,751,661.69               | 1,751,661.69      | 1,671,727.52     |
| 204            | 330             | 40101       | Real Estate Tax                | 1,810,569.30                 | 1,828,145.00               | 1,864,462.00      | 1,704,935.00     |
| 204            | 330             | 40102       | Tangible Personal Property Tax | 17,014.53                    | -                          | 200.00            | -                |
| 204            | 330             | 40302       | Fees                           | 680.00                       | 350.00                     | 350.00            | 350.00           |
| 204            | 330             | 40535       | Rollback & Homestead           | 240,604.87                   | 242,724.00                 | 239,872.00        | 210,065.00       |
| 204            | 330             | 40550       | Personal Property C.A.T        | 60,407.78                    | 19,564.00                  | 19,564.00         | -                |
| 204            | 330             | 40580       | Utility Deregulation           | 8,300.00                     | -                          | -                 | -                |
| 204            | 330             | 40585       | Joint OPWC Funding             | 37,255.84                    | 37,255.00                  | 74,755.70         | 37,255.00        |
| 204            | 330             | 40599       | Intergovernmental              | -                            | -                          | -                 | -                |
| 204            | 330             | 40701       | Interest                       | 22,475.80                    | 30,450.00                  | 22,000.00         | -                |
| 204            | 330             | 40815       | Infrastructure Contribution    | -                            | -                          | -                 | -                |
| 204            | 330             | 40891       | Other                          | 68,506.31                    | 2,000.00                   | 10,000.00         | 2,000.00         |
| 204            | 330             | 40951       | Sale of Fixed Assets           | 207.40                       | -                          | -                 | -                |
| Total Revenues |                 |             |                                | 2,266,021.83                 | 2,160,488.00               | 2,231,203.70      | 1,954,605.00     |

**Expenditures**

**General Operations**

|     |     |       |                                        |            |            |            |            |
|-----|-----|-------|----------------------------------------|------------|------------|------------|------------|
| 204 | 330 | 50161 | Salaries- Road & Bridge Administration | 220,588.65 | 218,129.60 | 220,529.00 | 174,335.36 |
| 204 | 330 | 50162 | Salaries- Road & Bridge                | 427,625.97 | 421,012.80 | 391,810.00 | 351,720.64 |
| 204 | 330 | 50163 | Salaries - Mechanics                   | 214,303.62 | 235,325.44 | 235,915.00 | 219,453.76 |
| 204 | 330 | 50164 | Salariies -Building Maintenance        | 35,787.26  | 35,048.00  | 35,748.00  | 36,291.53  |
| 204 | 330 | 50195 | Longevity                              | 32,348.88  | 34,136.63  | 30,196.85  | 23,750.62  |
| 204 | 330 | 50198 | Over Time                              | 46,501.96  | 56,529.00  | 40,000.00  | 58,130.00  |
| 204 | 330 | 50211 | Retirement                             | 134,650.40 | 137,113.41 | 122,000.00 | 116,921.87 |

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| Fund | Account Numbers |             | Description                     | Un-audited | Original   | Estimated  | Proposed   |
|------|-----------------|-------------|---------------------------------|------------|------------|------------|------------|
|      | Activity        | Account No. |                                 | Actual     | Budget     |            |            |
|      |                 |             |                                 | 2011       | 2012       | 2012       | 2013       |
| 204  | 330             | 50213       | Medicare                        | 9,767.11   | 14,506.03  | 9,000.00   | 12,523.39  |
| 204  | 330             | 50221       | Insurance - Medical & Drug      | 157,781.13 | 218,100.73 | 206,300.00 | 189,340.29 |
| 204  | 330             | 50222       | Insurance - Life                | 520.20     | 520.20     | 492.00     | 428.40     |
| 204  | 330             | 50223       | Insurance - Dental              | 14,039.50  | 12,945.85  | 12,700.00  | 11,944.04  |
| 204  | 330             | 50225       | Health & Wellness               | 1,957.46   | 7,140.00   | 7,560.00   | 4,200.00   |
| 204  | 330             | 50230       | Workers' compensation           | 19,413.93  | 31,363.52  | 24,865.33  | 26,744.88  |
| 204  | 330             | 50240       | Unemployment                    | -          |            |            |            |
| 204  | 330             | 50259       | Car/Cell Phone Allowance        | 713.00     | 1,104.00   | 1,104.00   | 1,104.00   |
| 204  | 330             | 51311       | Legal Counsel                   | 10,887.25  | 11,000.00  | 9,000.00   | 9,000.00   |
| 204  | 330             | 51314       | Auditors & Treasurer's Fees     | 25,046.82  | 28,400.00  | 25,500.00  | 28,800.00  |
| 204  | 330             | 51316       | Land Reutilization              | 3,012.64   | 3,500.00   | 3,500.00   | 3,500.00   |
| 204  | 330             | 51318       | Training                        | 1,636.00   | 1,500.00   | 5,900.00   | 1,500.00   |
| 204  | 330             | 51319       | Computer Services/Software      | 3,492.94   | 3,500.00   | 6,000.00   | 3,500.00   |
| 204  | 330             | 51323       | Equipment Repairs & Maintenance | 38,581.59  | 38,600.00  | 42,000.00  | 45,000.00  |
| 204  | 330             | 51325       | Vehicle Maintenance and Repairs | 32,462.90  | 30,500.00  | 23,000.00  | 29,383.00  |
| 204  | 330             | 51328       | Storage Rental                  | 750.00     | 1,500.00   | 1,500.00   | 5,000.00   |
| 204  | 330             | 51330       | Travel Expense                  | 1,554.49   | 1,500.00   | 1,350.00   | 1,500.00   |
| 204  | 330             | 51331       | Repairs - Building              | 12,613.65  | 7,500.00   | 10,200.00  | 7,500.00   |
| 204  | 330             | 51342       | Postage & Shipping              | 131.77     | 500.00     | 150.00     | 500.00     |
| 204  | 330             | 51352       | Utilities- Water & Sewer        | 906.87     | 1,200.00   | 1,500.00   | 1,500.00   |
| 204  | 330             | 51355       | Phone Services                  | 1,372.01   | 2,500.00   | 375.00     | 1,417.00   |
| 204  | 330             | 51381       | Insurance - Property & Casualty | 23,566.00  | 28,000.00  | 21,447.00  | 23,000.00  |
| 204  | 330             | 51410       | Office Supplies                 | 582.33     | 1,830.00   | 1,350.00   | 1,400.00   |
| 204  | 330             | 51420       | Supplies                        | 6,600.74   | 8,630.00   | 5,500.00   | 5,500.00   |
| 204  | 330             | 51430       | Tools & Equipment               | 7,878.51   | 20,000.00  | 12,500.00  | 12,500.00  |
| 204  | 330             | 51440       | Garage Supplies & Expense       | 6,615.24   | 12,180.00  | 5,500.00   | 6,500.00   |
| 204  | 330             | 51442       | Rental of Tools & Equipment     | 2,575.50   | 13,700.00  | 9,500.00   | 9,500.00   |
| 204  | 330             | 51443       | Clothing                        | 7,025.09   | 7,000.00   | 6,200.00   | 7,000.00   |

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| Fund                              | Account Numbers |             | Description                  | Un-audited   | Original     | Estimated    | Proposed     |
|-----------------------------------|-----------------|-------------|------------------------------|--------------|--------------|--------------|--------------|
|                                   | Activity        | Account No. |                              | Actual       | Budget       |              |              |
|                                   |                 |             |                              | 2011         | 2012         | 2012         | 2013         |
| 204                               | 330             | 51445       | Gasoline                     | 102,302.15   | 100,000.00   | 80,000.00    | 86,950.00    |
| 204                               | 330             | 51510       | Dues & Subscriptions         | 172.00       | 153.00       | 100.00       | 156.00       |
| 204                               | 330             | 51540       | Advertising Delinquent Lands | 517.94       | 1,220.00     | 1,220.00     | 1,240.00     |
| 204                               | 330             | 51555       | Registrations/Conferences    | 855.00       | 3,500.00     | 2,500.00     | 3,500.00     |
| 204                               | 330             | 51557       | Legal Notices                | 2,248.72     | 1,800.00     | 3,900.00     | 3,000.00     |
| 204                               | 330             | 51560       | Drug Testing/Training        | 1,639.90     | 1,000.00     | 800.00       | 1,000.00     |
| 204                               | 330             | 51599       | Other Expenses               | 5,505.96     | 15,000.00    | 13,000.00    | 15,200.00    |
| Total Highways General Operations |                 |             |                              | 1,616,533.08 | 1,768,688.21 | 1,631,712.18 | 1,541,434.78 |

**Material and Maintenance**

|                                      |     |       |                       |           |            |            |            |
|--------------------------------------|-----|-------|-----------------------|-----------|------------|------------|------------|
| 204                                  | 331 | 50257 | Salaries- Contractual | 39,099.89 | 65,000.00  | 50,000.00  | 55,000.00  |
| 204                                  | 331 | 51450 | Materials             | 20,502.14 | 139,060.00 | 85,000.00  | 141,150.00 |
| 204                                  | 331 | 51599 | Other Expenses        | 0.00      | 1,020.00   | 250.00     | 1,040.00   |
| Total Highways- Material/Maintenance |     |       |                       | 59,602.03 | 205,080.00 | 135,250.00 | 197,190.00 |

**Highway Improvements**

|                            |     |       |                    |              |              |            |            |
|----------------------------|-----|-------|--------------------|--------------|--------------|------------|------------|
| 204                        | 332 | 51675 | Contracts          | 402,880.45   | 627,000.00   | 425,000.00 | 212,000.00 |
| 204                        | 332 | 51780 | OPWC Local Share   | 390,997.29   | 407,480.00   | 422,673.15 | 392,392.00 |
| 204                        | 332 | 51781 | OPWC Loan Payments | 116,702.54   | 116,702.54   | 116,702.54 | 116,709.00 |
| 204                        | 332 | 51782 | Non-OPWC Projects  | 99,047.75    | 170,000.00   | 35,000.00  | 75,000.00  |
| Total Highways-Improvement |     |       |                    | 1,009,628.03 | 1,321,182.54 | 999,375.69 | 796,101.00 |

**Other (Sources) & Uses**

**Sources**

|     |     |       |                           |            |            |            |            |
|-----|-----|-------|---------------------------|------------|------------|------------|------------|
| 204 | 931 | 43101 | Transfers In General Fund | 500,000.00 | 450,000.00 | 450,000.00 | 400,000.00 |
|-----|-----|-------|---------------------------|------------|------------|------------|------------|

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|----------------------------|-----------------|-------------|---------------------------------------------|--------------|--------------|--------------|--------------|
|                            | Activity        | Account No. |                                             | Actual       | Budget       |              |              |
|                            |                 |             |                                             | 2011         | 2012         | 2012         | 2013         |
| 204                        | 931             | 45101       | Transfers In - Town Hall - Maintenance      | 8,078.65     | 8,000.00     | 8,000.00     | 8,153.96     |
| 204                        | 931             | 45209       | Transfers In - Police - Mechanics/Maint     | 139,022.79   | 142,060.00   | 132,000.00   | 147,440.93   |
| 204                        | 931             | 45210       | Transfers In - Fire Mechanics               | 83,134.00    | 106,022.00   | 82,000.00    | 109,389.12   |
| 204                        | 941             | 42101       | Advances In ( General Fund)                 |              |              |              |              |
| Total Sources              |                 |             |                                             | 730,235.44   | 706,082.00   | 672,000.00   | 664,984.01   |
| <b>Uses</b>                |                 |             |                                             |              |              |              |              |
| 204                        | 910             | 53430       | Transfers Out - Capital Equipment           | 200,000.00   | 193,000.00   | 193,000.00   |              |
| 204                        | 910             | 53433       | Transfers Out - Road & Bridge Capital Proj. |              |              |              | 100,000.00   |
| 204                        | 910             | 54101       | Transfers Out - Cost Allocation             | 23,800.00    | 23,800.00    | 23,800.00    | 19,600.00    |
| Total Uses                 |                 |             |                                             | 223,800.00   | 216,800.00   | 216,800.00   | 119,600.00   |
| Total Other Sources & Uses |                 |             |                                             | 506,435.44   | 489,282.00   | 455,200.00   | 545,384.01   |
| Total Expenditures         |                 |             |                                             | 2,909,563.14 | 3,511,750.75 | 2,983,137.87 | 2,654,325.78 |
| Road & Bridge Fund         |                 |             |                                             | 1,792,417.69 | 1,106,480.94 | 1,671,727.52 | 1,636,990.75 |

**Purpose**

**The Road and Bridge Fund is a Special Revenue Fund used to record the operation of the Road and Bridge Department. Revenues for this fund are derived from a Real Estate tax levy and Personal Property Tax levy. Additional revenues are received from the General Fund for special projects such as leaf or brush pickup. Other allocations from this fund are used for road repair and maintenance, storm sewer repair and maintenance and other miscellaneous projects.**