

**Sylvania Township
2016 Operating Budget
General Fund**

Account Numbers		Description	Unaudited Actual 2014	Original Budget 2015	9/30 Actual YTD 2015	Proposed 2016
Fund	Depart Account					
101	000 11010	Operating Cash	7,944,983.46	8,085,382.15	8,085,382.15	7,800,000.00
101	110 40101	Real Estate Tax	537,150.07	532,400.00	544,479.66	554,400.00
101	110 40102	Tangible Personal Property	-	0.00		
101	110 40302	Fees	802.90	400.00	751.00	800.00
101	110 40310	Cablesystem Franchise Fees	439,851.25	440,000.00	344,335.30	440,000.00
101	110 40320	Water/Sewer Tap in Fees	45,066.80	2,000.00	20,929.58	5,000.00
101	110 40410	Fines/Fees - Sylvania Municipal Court	28,326.56	28,000.00	21,804.29	28,000.00
101	110 40531	Inheritance Taxes	273,113.49	0.00	19,475.14	
101	110 40532	Local Government	171,170.67	187,800.00	140,272.62	190,000.00
101	110 40533	Liquor Permit Fees	42,432.95	41,000.00	43,935.15	43,000.00
101	110 40534	Cigarette License Fees	-	20.00		
101	110 40535	Rollback & Homestead	73,535.59	72,600.00	73,868.49	75,600.00
101	110 40575	Tax Incentive Financing	266,013.96	275,000.00	273,336.68	275,000.00
101	110 40599	Intergovernmental	-	35.00	5,112.95	
101	110 40701	Interest	128,467.83	40,000.00	52,848.62	50,000.00
101	110 40891	Other	27,895.31	10,000.00	5,929.71	10,000.00
101	110 40951	Sale of Fixed Assets	43,055.05	35,000.00	35,950.10	35,000.00
101	130 40301	Zoning Permits	100.00		100.00	100.00
101	130 40401	Zoning Fines	504.33	-	444.49	500.00
101	130 40601	Special Assessments				
Total Revenue			2,077,486.76	1,664,255.00	1,583,573.78	1,707,400.00

Expenditures

Elected Officials

101	110 50111	Trustee Salary	61,704.00	61,704.00	46,278.00	63,400.00
101	110 50121	Clerk/Fiscal Officer	28,176.00	28,176.00	21,132.00	29,500.00
101	110 50211	Retirement - Elected	12,583.20	12,583.20	9,437.40	13,000.00
101	110 50213	Medicare - Elected	1,160.30	1,303.26	904.48	1,350.00

**Sylvania Township
2016 Operating Budget**

101	110	50221	Insurance - Medical & Drug - Elected	55,648.71	58,069.22	39,790.85	58,000.00
101	110	50222	Insurance - Life - Elected	238.17	640.00	123.30	600.00
101	110	50223	Insurance - Dental - Elected	3,791.41	3,525.34	2,731.50	3,600.00
101	110	50225	Health & Wellness - Elected	240.00	240.00	180.00	240.00
101	110	50230	Workers' Compensation - Elected	1,675.64	1,887.48	1,887.48	2,000.00
101	110	51312	State Examiners Charges	20,584.50	30,600.00	287.00	30,000.00
101	110	51314	Auditor's & Treasurer's Fees	15,499.50	25,000.00	10,078.39	12,000.00
101	110	51315	Election Expense	10,557.38	14,000.00	718.85	1,000.00
101	110	51316	Land Reutilization	1,008.82	1,500.00	946.84	1,500.00
101	110	51330	Travel & Other Expenses - Elected Officials	2,158.88	2,500.00	1,726.80	2,500.00
101	110	51342	Postage & Shipping	0.00	-	-	-
101	110	51510	Dues & Subscriptions	9,189.00	12,475.00	8,646.00	10,000.00
101	110	51530	Burial Expenses	0.00	1,500.00	618.84	2,600.00
101	110	51532	Public Information	0.00	5,000.00	-	5,000.00
101	110	51533	Gypsy Moth Spraying	0.00	5,000.00	-	-
101	110	51535	General Health District	183,006.18	190,000.00	183,006.18	190,000.00
101	110	51540	Advertising Delinquent Lands	44.18	500.00	63.48	500.00
101	110	51550	Emergency Management	6,460.00	8,500.00	5,870.27	8,500.00
101	110	51555	Registrations/Conferences	360.00	1,000.00	280.00	1,000.00
101	110	51557	Legal Notices	159.60	2,000.00	449.84	2,000.00
101	110	51575	Payouts - Tax Incentive Financing	263,245.02	275,000.00	270,491.52	275,000.00
101	110	51591	Funding/Donations	16,500.00	30,000.00	24,812.50	40,000.00
101	110	51599	Other Expenses	19.00	500.00	30.00	500.00
101	110	51675	Contracts	45,595.23	42,000.00	13,536.80	59,000.00

Total Elected 739,604.72 815,203.50 644,028.32 812,790.00

Administration

101	112	50131	Salary - Administration	175,402.60	178,883.55	137,434.04	185,000.00
101	112	50132	Salary - Support Staff	29,088.81	32,760.00	25,173.28	34,000.00
101	112	50195	Longevity - Admin/Support	2,743.20	3,951.51	-	4,500.00
101	112	50198	Overtime	474.29	500.00	618.03	1,200.00
101	112	50211	Employer's Retirement Contribution-Admin/Supp	29,053.52	30,253.31	22,810.85	31,500.00
101	112	50213	Medicare- Admin/Support	3,020.45	3,133.38	2,347.10	3,300.00
101	112	50221	Insurance - Medical & Drug	24,336.50	26,598.14	21,309.07	31,300.00
101	112	50222	Insurance - Life	91.80	450.00	91.80	200.00
101	112	50223	Insurance - Dental	1,066.12	1,034.86	776.34	1,100.00
101	112	50225	Health & Wellness - Admin/Support	180.00	180.00	135.00	180.00
101	112	50230	Workers' Compensation - Admin/Support	3,596.51	4,538.00	4,258.37	4,600.00
101	112	50240	Unemployment Compensation	0.00	-	-	-

**Sylvania Township
2016 Operating Budget**

101	112	50259	Cell Phone Allowance	276.00	276.00	207.00	300.00
101	112	51311	Legal Counsel	19,294.35	26,937.50	24,574.50	34,000.00
101	112	51318	Training	426.50	1,200.00	972.00	1,500.00
101	112	51319	Computer Services/Software	8,737.90	20,000.00	7,726.69	22,000.00
101	112	51321	Lease - Principal	4,284.00	4,500.00	3,437.55	5,000.00
101	112	51323	Repairs & Maintenance - Equipment	1,236.19	3,000.00	798.36	3,000.00
101	112	51325	Vehicle Maintenance & Repairs	24.85	500.00	2.61	500.00
101	112	51330	Travel & Other Expenses - Admin/Support	869.72	3,000.00	397.50	3,000.00
101	112	51342	Postage & Shipping	439.18	2,250.00	2,000.00	3,000.00
101	112	51381	Insurance Liability	16,125.00	22,500.00	15,446.00	22,500.00
101	112	51410	Office Supplies	3,833.99	5,000.00	2,847.11	5,000.00
101	112	51420	Supplies	26.79	1,000.00	132.00	1,000.00
101	112	51461	Office Equipment	2,917.96	10,000.00	2,338.75	10,000.00
101	112	51510	Dues & Subscriptions	9,434.00	16,200.00	10,579.44	16,200.00
101	112	51555	Registrations/Conferences	1,149.00	3,000.00	345.00	3,000.00
101	112	51560	Drug Testing	241.30	1,000.00	155.00	1,000.00
101	112	51599	Other Expenses	4,460.72	12,500.00	2,798.10	10,000.00
101	112	51612	Scanning Services	2,286.84	6,000.00	877.38	6,000.00
101	112	51613	Image Silo Expenses	11,250.00	13,000.00	9,375.00	13,000.00
101	112	51675	Contracts	14,096.27	21,000.00	11,782.07	26,000.00
			Total Administration	370,464.36	455,146.25	311,745.94	482,880.00

Fiscal

101	115	50122	Salaries - Fiscal	185,409.50	183,285.73	150,107.35	171,600.00
101	115	50195	Longevity - Fiscal	4,913.16	4,315.84		5,000.00
101	115	50198	Overtime	0.00	350.00	854.25	2,000.00
101	115	50211	Retirement - Fiscal	26,497.25	26,313.22	19,246.52	25,100.00
101	115	50213	Medicare - Fiscal	2,779.94	2,725.30	2,143.19	2,600.00
101	115	50221	Insurance - Medical & Drug - Fiscal	28,830.22	38,022.42	29,265.33	40,000.00
101	115	50222	Insurance - Life - Fiscal	(6.00)	522.40	234.30	500.00
101	115	50223	Insurance - Dental - Fiscal	1,290.08	1,953.68	1,496.12	2,000.00
101	115	50225	Health & Wellness - Fiscal	240.00	240.00	180.00	240.00
101	115	50230	Workers' Compensation- Fiscal	3,092.79	4,538.00	3,572.16	3,600.00
101	115	50240	Unemployment Compensation	0.00	-		
101	115	51318	Training	0.00	1,500.00		1,500.00
101	115	51319	Computer Services/Software	19,823.05	30,000.00	12,873.05	30,000.00
101	115	51321	Lease - Principal	282.00	750.00		
101	115	51323	Repairs & Maintenance - Equipment	0.00	500.00		500.00
101	115	51330	Travel & Other Expenses - Fiscal	1,442.55	6,000.00	971.47	5,000.00
101	115	51342	Postage & Shipping	291.21	1,500.00		1,500.00

**Sylvania Township
2016 Operating Budget**

101	115	51410	Office Supplies	2,688.18	3,000.00	1,353.85	3,000.00
101	115	51461	Equipment - Fiscal	2,106.96	3,500.00		3,000.00
101	115	51510	Dues & Subscriptions	237.00	1,500.00	237.00	1,500.00
101	115	51555	Registrations/Subscriptions-Fiscal	670.00	4,000.00	775.00	4,000.00
101	115	51560	Drug Testing/Training	0.00	500.00	128.00	700.00
101	115	51599	Other Expenses - Fiscal	184.82	5,000.00	419.67	5,000.00
				Total Fiscal	280,772.71	320,016.59	308,340.00

Township Hall

101	120	51331	Repairs- Buidlings	646.72	5,000.00	620.00	6,000.00
101	120	51332	Building Cleaning Services	-	0.00	250.00	0.00
101	120	51351	Utilities-Electricity	17,116.59	25,500.00	12,410.45	25,500.00
101	120	51352	Utilities -Water and Sewer	4,858.37	5,310.00	3,827.49	5,600.00
101	120	51353	Utilities - Natural Gas/Fuel Oil/Propane	13,915.58	18,920.00	7,986.37	19,000.00
101	120	51355	Phone Services	13,726.76	19,350.00	9,094.19	19,000.00
101	120	51361	Waste Pickup	886.44	1,400.00	734.16	1,500.00
101	120	51427	Maintenance Supplies & Materials	2,329.15	6,000.00	2,722.50	6,000.00
101	120	51599	Other Expenses	1,406.85	3,000.00	1,696.20	3,000.00
				Total Township Hall	84,480.00	39,341.36	85,600.00

Zoning

101	130	50150	Salaries & Fees	76,687.57	80,286.06	61,189.11	85,000.00
101	130	50152	Temporary Employees	0.00	-		
101	130	50195	Longevity - Zoning	566.88	1,560.25	-	800.00
101	130	50198	Over Time	82.70	1,500.00	341.78	1,500.00
101	130	50211	Retirement	11,216.27	11,668.48	8,597.06	12,300.00
101	130	50213	Medicare	1,145.15	1,208.52	875.99	1,500.00
101	130	50221	Insurance - Medical & Drug	6,610.84	6,603.66	4,952.79	7,300.00
101	130	50222	Insurance - Life	30.60	261.20	30.60	300.00
101	130	50223	Insurance - Dental	373.83	380.92	285.75	400.00
101	130	50225	Health & Wellness	120.00	120.00	90.00	150.00
101	130	50230	Workers' Compensation	1,773.37	1,750.27	1,601.10	1,800.00
101	130	50240	Unemployment	0.00	-		
101	130	50255	Board Compensation	2,600.00	7,200.00	100.00	7,700.00
101	130	51311	Legal Counsel	17,812.50	27,937.50	23,750.50	35,000.00
101	130	51318	Training	0.00	1,000.00		1,000.00
101	130	51319	Computer Services	1,028.75	2,000.00	720.00	2,000.00
101	130	51323	Repairs and Maintenance - Equipment	259.21	600.00		600.00

**Sylvania Township
2016 Operating Budget**

101	130	51330	Travel & Other Expenses	601.52	500.00	500.00
101	130	51342	Postage & Shipping	136.81	1,100.00	1,000.00
101	130	51410	Office Supplies	483.07	1,240.00	874.20
101	130	51461	Office Equipment	1,356.26	3,000.00	3,000.00
101	130	51510	Dues & Subscriptions	532.00	500.00	500.00
101	130	51555	Registrations/Conferences	290.00	3,000.00	3,000.00
101	130	51557	Legal Notices	1,887.84	5,000.00	2,321.04
101	130	51560	Drug Testing/Training	0.00	500.00	500.00
101	130	51576	Nuisance Abatement	920.00	12,000.00	520.00
101	130	51599	Other Expenses	739.28	5,000.00	4,575.83
101	130	51675	Contracts	0.00	5,000.00	20,000.00
Total Zoning				127,254.45	180,916.86	110,917.75
						209,050.00

Other Sources & Uses

Sources

101	931	43209	Transfers In	-		
101	931	44204	Transfers In - Cost Allocation - Road	19,600.00	19,600.00	14,700.33
101	931	44209	Transfers In - Cost Allocation - Police	88,200.00	88,200.00	66,150.00
101	931	44210	Transfers In - Cost Allocation- Fire	85,400.00	85,400.00	64,049.67
101	941	42210	Advances - In Fire			
101	941	42638	Advances - In - Internal Service Fund			
Total Sources				193,200.00	193,200.00	144,900.00
						193,200.00

Uses

101	910	53204	Transfers - Out Road & Bridge Fund	369,756.46	300,000.00	300,000.00
101	910	53205	Transfer Out - Cemetery Fund	12,000.00	10,000.00	16,000.00
101	910	53209	Transfers - Out Police Fund	35,534.37	-	50,000.00
101	910	53210	Transfers - Out Fire Fund	15,468.25	-	50,000.00
101	910	53310	Transfers - Out Senior Center Debt	87,447.50	87,717.50	89,927.50
101	910	53432	Transfer Out - General Capital Projects Fund	25,000.00	25,000.00	25,000.00
101	910	53975	Transfer Out - Private Purpose Trust Fund			
101	910	55204	Transfer Out - Road & Bridge Fund	12,098.79	13,001.89	4,063.85
Total Uses				557,305.37	435,719.39	426,781.35
						560,927.50

Total Other (Sources) & Uses 364,105.37 242,519.39 281,881.35 367,727.50

Sylvania Township

2016 Operating Budget

Total Expenditures 1,937,088.07 2,098,282.59 1,611,771.98 2,266,387.50

General Fund 8,085,382.15 7,651,354.56 8,057,183.95 7,241,012.50

Purpose The General Fund is used to account for all financial resources, except for those required to be accounted for in another fund. The Sylvania Township General Fund contains the elected officials, the administrative personnel, the fiscal personnel, the township hall operation and the zoning department.