



COMMUNITY RISK REDUCTION BUREAU • FIRE STATION #4  
 8210 W. SYLVANIA AVE. • SYLVANIA, OHIO 43560-9646  
 PHONE 419-882-7676 • FAX 419-885-1733  
 WWW.SYLVANIATOWNSHIP.COM



# SYLVANIA FIRE - EMS

## PLAN REVIEW APPLICATION

**CONSTRUCTION PLAN REVIEW      OPERATIONAL PERMIT**

**For Construction Plan Review**

Plan Review --- (Up to 5000 square feet \$100.00  
 over 5000 square feet \$250.00)

**New Occupancy Classification  
 For Operational Permits**

For: Building or Suite: \_\_\_\_\_  
 Type of Operation: \_\_\_\_\_

Applicant's Name:		
Applicant's Address:		
Applicant's Phone #(s):		E-Mail:
Business Owner:		
Business Owner's Address:		
Business Owner's Phone #(s):		E-Mail:
Contractor:		
Contractor's Address:		
Contractor's Phone #:		E-Mail:
State License # if applicable:		
Property Owner:		
Property Owner's Address:		
Property Owner's Phone #(s):		
Structure Address:	No. Stories Above Grade: No. Stories Below Grade:	Square Footage:
Current Use Group: (Please circle one)		
ASSEMBLY    EDUCATIONAL    HEALTH CARE    RESIDENTIAL    MERCANTILE    INDUSTRIAL    MANUFACTURING    STORAGE    OTHER		
<b>** A digital copy of the construction plans are required with a paper copy. **</b>		

**Pursuant to Ohio Fire Code, Section 104 (General Authority and Responsibilities) and Section 105 (Permits), the Sylvania Township Fire Department charges a fee for plan review and specific operational permits for projects within the fire district.**

Checks or money orders should be made payable to the **Sylvania Township Fire Department**. Cash, check or money orders are the only forms of payment accepted. Applications may be submitted in person, weekdays between 8:00 a.m. and 4:30 p.m. or mailed to: Sylvania Township Fire Department, Firehouse No. 64, 8210 Sylvania Avenue, Sylvania, OH 43560.

**ALL PLANS MUST ALSO BE SUBMITTED TO THE LUCAS COUNTY BUILDING DEVELOPMENT**

FOR FIRE DEPARTMENT US ONLY		
Date Received: _____	Amount Paid: _____	Check # _____
Date Reviewed: _____	Plan review/Permit # _____	Receipt # _____
Comments: _____		