

Sylvania TOWNSHIP

2019 ANNUAL REPORT TO CITIZENS



4927 N. Holland-Sylvania Road
Sylvania, Ohio 43560

(419) 882-0031
www.sylvaniatownship.com

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Township Information

Contacts

Elected Officials

<u>Name</u>	<u>Position</u>	<u>Telephone</u>	<u>E-Mail</u>
John Crandall	Trustee	(419) 882-0031	jcrandall@sylvaniatownship.com
John Jennewine	Trustee	(419) 882-0031	jjennewine@sylvaniatownship.com
Neal Mahoney	Trustee	(419) 882-0031	nmahoney@sylvaniatownship.com
David Simko	Fiscal Officer	(419) 882-0031	dsimko@sylvaniatownship.com

Administration

Oliver Turner	Administrator	(419) 882-0031	oturner@sylvaniatownship.com
Janet Ontko	HR Director/ Asst. Admin.	(419) 882-0031	jontko@sylvaniatownship.com
Samantha Didion	Admin. Asst./ Information Technology	(419) 882-0031	sdidion@sylvaniatownship.com
Imran Mirza	Accounting & Budget Supervisor	(419) 882-0031	imirza@sylvaniatownship.com
Vicki Alspach	Fiscal Analyst	(419) 882-0031	valspach@sylvaniatownship.com

Planning & Zoning Department

Daryl Graus	Planning & Zoning Manager	(419) 885-5276	dgraus@sylvaniatownship.com
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Road & Service Department

Rob Nash	Road Superintendent	(419) 882-0031	rnash@sylvaniatownship.com
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Safety Services

Fire & Police Emergency		Dial 9-1-1	
Paul Long	Chief of Police	(419) 882-2055	plong@sylvaniatownshipfire.com
Mike Ramm	Chief of Fire	(419) 882-7676	mramm@sylvaniatownshipfire.com

Meeting Schedules

Trustees

Regular Meetings: 1st & 3rd Tuesdays of the Month at 5:00 PM
Special Meetings: Subject to call with a 24-hour notice on the webpage at
www.sylvaniatownship.com

Zoning Commission 2nd Wednesday of the Month at 6:00 PM

Zoning Board of Appeals 1st Monday of the Month at 5:00 PM

2019 Summary

Sylvania Township services have moved smoothly into a new year of responding to residents' needs and expectations. This publication, however, looks back to give a report to our citizens on the work completed last year by the township's departments.

For the most part, this report to citizens is written by department heads to give an overview of work done last year. Most accomplishments occurred with little notice, and that's how the township wants to operate--quietly and efficiently.

The township is overseen by three elected trustees and an elected fiscal officer; day-to-day operations are the responsibility of an administrator.

In May of last year, Oliver Turner took over the duties of administrator. He had been the city manager of Sault Ste. Marie, Michigan. He replaced John Zeitler, who retired after serving as administrator for about nine years.

There are five primary departments in the township--fire, police, the road-service department, planning and zoning, and administration. The administrator oversees all departments and directs planning and zoning, finance, human resources and information technology.

The duties of the police and fire departments are well understood. The road-service department, in addition to maintaining our roadways and drainage, is responsible for leaf and brush collection at specified times of the year as well as the annual household goods collection. It also maintains all township equipment from fire rigs to lawn mowers.

All departments were recently commended for operating within their budgeted expenses last year.

In addition to meetings of the township trustees, the township also holds monthly meetings of the zoning commission and the board of zoning appeals. Residents are encouraged to attend the meetings.

Residents may also visit www.sylvaniatownship.com to stay up to date on township activities or to research issues from the past. For questions or further information, please contact Mike Jones, Public Information Officer, at (419) 882-0031.

This report was completed by the management team and compiled by Mike Jones and Samantha Didion, Administrative Assistant/IT Coordinator.

Sylvania Township strives to provide excellent road and safety services along with zoning compliance resulting in great neighborhoods.

We thank you for living in the township and the support we receive from volunteer efforts and from your attendance at public meetings.



Administration

The Administrative staff is comprised of the Administrator, HR Director/Assistant Administrator, Administrative Assistant/IT Coordinator, a Fiscal Analyst, and a part-time Accounting/Budget Supervisor. The administrator oversees all township operations at the direction of the Board of Trustees and the Fiscal Officer. In addition, the Administrator supervises and directs the activities and affairs of the various departments, recommends measures for adoption to the Board, and keeps the Board fully advised on the financial conditions and day to day operations of the Township. Under the direction of the Administrator, the Township contracts with the Public Information Officer, whose function is to assist all departments with writing and disseminating information to the public.

Administration – Overview and HR

The day-to-day operations of the Sylvania Township government are overseen by the Township Administrator who is responsible for assuring the implementation of the direction and policies established by Sylvania Township’s elected officials. In addition, the Township Administration and the management team is responsible for cultivating an organization-wide service ethic, fostering an inclusive and team-oriented work environment, and assuring the provision of excellent services at an optimal cost.

Staffing

Every effort is made to operate our departments as efficiently as possible, and total employment levels are kept as low as possible. The following personnel changes were made in 2019.

Department:	Replacements Workers	New Hires Newly Created Position	Internal Promotions
Administration	2 FT/1PT	-	-
Road & Service Department	2 FT	1 FT	-
Fire Department	2 FT/7 PT	-	2 (PT to FT)
Police Department	3 FT	1FT	2 FT

Specifically, the employees who were either promoted from part-time to full-time status or newly hired in 2019 are as follows.

Fire Department

Nicholas Lishewski, Firefighter/Paramedic
Andrew Douglas, Firefighter/Paramedic
Bryce Elliott, Firefighter/Paramedic
Andrea Henck, Firefighter/Paramedic
Stephen Sutherland, Firefighter/Paramedic
Cory Schoendorf, Firefighter/Paramedic
Vicky Loeffler, Administrative Assistant

Police Department

Kyle Andrews, Patrol Officer
Ronald Lause, Patrol Officer
Justin Brackett, Patrol Officer
Steven Deutschman, Patrol Officer
Adrienna Plotner, Dispatcher

Road & Service Department

Ralph Cairl, Maintenance Supervisor
Jared Birt, Utility Worker
Shane Fischer, Utility Worker

Administration

Daryl Graus, Zoning Manager, Zoning Department
Oliver Turner, Township Administrator

Employee Recognition

Sylvania Township recognizes that employees are one of our the greatest assets. Sylvania Township has a track record of long-term employment, with low turn-over. In 2019, thirty-two (32) employees were presented with service awards for recognition of their years of service (which spanned between 5 and 30 years) for combined service of five hundred fifty-five (555) years!

Health Insurance

During 2019, for the sixth consecutive year, Sylvania Township employees were offered the option of either a traditional health plan or a high deductible plan, accompanied by a Health Savings Account, which is designed to control health expense accounts for both the employee and the employer. Employees are encouraged to be a wise consumer by seeking competitive pricing for their health care needs. Enrollment in this benefit continues to grow.

Workers' Compensation Administration

In order to save premium, Sylvania Township actively participates in all BWC premium rebate and discount programs for which it is eligible. Sylvania Township participated in all discount programs for which it was eligible in 2018; and received payment in the form of premium rebates (in 2019) as indicated below.

Early Payment Discount	\$ 2,932.66
Lapse-free Discount	\$ 2,000.00
True-up Credit	\$12,136.00
Safety Council Participation	\$4,290.00
Go-Green Discount	\$1,617.00
Billion Back Rebate	\$150,617.28

In addition, as a cost-containment measure, Sylvania Township pursues handicap reimbursement on all eligible claims with qualifying, pre-existing medical conditions, pursuant to Ohio's statutes. In 2019, Sylvania Township received three significant handicap reimbursements which removed \$113,926.20 of medical and indemnity costs from Sylvania Township's risk experience. The costs (\$113,926.20) were then charged to the State of Ohio's surplus fund.

Moreover, the Township actively manages all work-related claims, and encourages return-to-work programs in all cases when restrictions can be accommodated. Transitional work is beneficial to both the employee and the Township, as it keeps the employee engaged in their position, and it saves the Township money by reducing the impact of a lost-time claim.

It is noted that Sylvania Township's safety record is outstanding, particularly considering the physical nature of our positions! This is due to our employees' dedication to on-the-job safety practices which are exercised by our staff each-and-every day.

Retirements

Five employees retired from Sylvania Township in 2019, as follows:

- Robert Colwell, who retired after over 32 years with the Police Dept., serving 20 years as a Detective.
- Gary Cruthers, who retired as the Road Dept. Service Manager, after over 25 years of service.
- Darrell S. Elliott, who retired after over 18 years as a Firefighter/Paramedic.
- Michael Froelich, who retired after over 31 years of service with the Fire Dept., serving as a Fire Dept. Deputy Chief for the last 8 years of his tenure.
- John Zeitler, who retired after serving for over 8 years as the Township Administrator.

Administration - Information Technology

The Sylvania Township Information Technology division consists of one full-time Administrative Assistant/IT Coordinator who works with township departments, third-party IT service providers, and end users. In 2019, the township continued to concentrate on bringing its existing environment up to date, including switching systems over to Windows 10 and increasing cybersecurity.



For 2020, the focus will be on continuing employees education on the importance of being cognizant of potential cyber threats and replacing end of life equipment.

Administration - Finance

For those who have a problem keeping their checkbook in order, a job in the Sylvania Township finance department is probably not a good fit.



It's not just keeping the books, but making sure payments are made on time, that revenue comes in as scheduled and various government demands are met.

By keeping all the fiscal information up to date, the department aids the heads of other departments to hold their spending under control and try to bring in an under-budget report at the end of each year.

Sylvania Township is again happy to report that it's four main budget funds came in under budget for the preceding year.

Dave Simko, township fiscal officer, said the township's revenue is predictable, because it is based on foreseeable tax collections.

"It's on the expenditure side where we have some leeway," he said, adding "our department heads and employees in recent years have done a really good job of watching out for costs."

In 2019, the general fund spent 83 percent of its budget; the road and bridge fund spent 81 percent, police spent 93 percent and the fire fund had expenditures of 94 percent of its budget.

Planning & Zoning Department

The Zoning Department issued 537 zoning permits in 2019 – the most since 2006 (548 permits) and the seventh consecutive year of more than 400 zoning permits issued. Permits for single-family dwellings were down from 2018 (100 vs. 123), but the average estimated value per dwelling was up slightly (\$307,611 in 2019 vs. \$303,183 in 2018). Last year was the sixth consecutive year of over ninety zoning permits issued for new single-family dwellings.



Some previously approved residential projects broke ground, or continued construction, in 2019. These include;

- ***Adirondack Village*** – A 50-unit villa-style apartment complex at 2854 McCord Road.
- ***Addison Place*** – A 66-unit villa-style apartment complex on Percentum Road behind Lowe's.
- ***Quarry Ridge*** – A 165 lot single-family residential subdivision on Brint Road, east of Mitchaw Road.
- ***Oakleaf Village*** – A 54 unit senior independent living apartment building on the existing Oakleaf Village campus on Holland-Sylvania Road.
- ***Carlisle Commons*** – Continued building of villa-style apartment complex on Central Avenue, west of Centennial Road.

Some of the new commercial projects that were approved, began construction or opened, in the Township in 2019 include;

- ***Cameo Pizza at the Inn*** – New pizza restaurant in the former Village Inn building at the corner of Holland-Sylvania and Brint Roads.
- ***Chicago Post Café*** – 5658 Central Avenue – new coffee shop to open in former Enterprise Car Rental location.
- ***Definition Fitness*** – 7551 New West - new location for fitness facility currently located on Central Ave.
- ***Kripke Enterprises, Inc.*** – 8201 Central Avenue – new location for large scrap metal broker in former Reichert Stamping facility.
- ***MotorNation Auto Sales*** – New used automobile sales business at former Key Bank location on Central Avenue & Romaker Road.
- ***Nothing Bundt Cakes*** – 7427 Central Avenue – new small cake shop franchise.
- ***Panda Express*** – 7340 Central Avenue – new American/Chinese fast food restaurant.
- ***ProMedica Wildwood*** – 2865 N. Reynolds Road – major interior renovations.
- ***Timberstone Vet*** – 7851 Sylvania Avenue – new veterinary clinic at corner of Sylvania Ave. & Silica Rd.
- ***Tolson Investments, LLC*** – 7150 Central Avenue – major renovation to former AAA office building.

- **Waffle House** – 5445 Monroe Street – new 24-hour restaurant to be built next to Mancy’s Italian.

The Zoning Department saw several approvals concerning places of worship in 2019. These include;

- **Apostolic Christian Church of Toledo** – 3730 Herr Road - new site for church to be constructed on Herr Road south of Resource Park.
- **First Apostolic Church** – 5701 Sylvania Avenue – new daycare facility to be constructed next to church.
- **McCord Road Christian Church** – 4231 Holt Road – new site for church relocation approved for corner of Mitchaw and Holt Roads.

In addition to issuing zoning permits and reviewing plans for new projects in the Township, the Zoning Department serves as staff support for each of the Township’s two zoning boards; the Board of Zoning Appeals (BZA) and the Zoning Commission.

The Sylvania Township Zoning Compliance Officer had a busy year investigating 229 zoning complaints/violations in 2019. This was the down slightly from 250 the previous year. More than half of these were for high grass and/or debris on a property. Additionally, the Compliance Officer conducted a township-wide sweep addressing zoning violations that had not previously been brought to the department’s attention through resident complaints.

The Sylvania Township Zoning Resolution (STZR) is the compilation of zoning laws governing the Township’s zoning matters. Much of it has not been updated since the 20th century. The Township began, in late 2019, the process of updating the STZR to address today’s zoning issues and be compatible with modern zoning standards. To assist the Township on this significant task, Reveille, the firm which updated the Sylvania Township Land Use Plan in 2017-2018, was hired in late 2019 to tackle some of the larger and/or more vital elements of the STZR update. The update is expected to be done in late 2020.

In early 2019, the Township’s Planning & Zoning Manager, Karlene Henderson resigned to accept a position elsewhere. The Township rehired the former Planning & Zoning Manager, Daryl Graus, who had left the previous year for a position with the City of Toledo.



Road & Service Department

Sylvania Township Road & Service Departments provides a variety of services to the Sylvania community. The department consists of the Superintendent, Service Manager, three Mechanics, Road Foreman, eight Utility workers, and one facilities maintenance employee. In 2019 the Board Of Trustees increased its authorized employee strength from seven to eight Utility workers and authorized the purchase of a new plow truck to continue the level of services our residents deserve.

The Road Department maintains over 130 miles of Townships roads and infrastructure. Maintenance of effort in 2019 included 5.56 miles of roads resurfaced, 7.30 miles of roads crack sealed, 3,505 linear feet of curb replacement, 1,987 square feet of concrete road and sidewalk replaced, 2,824 linear feet of storm sewer improvements, 105 catch basin repairs and 165 street sign work orders completed. Road crews distributed 39,500 gallons of salt brine, and 1,600 tons of salt to ensure safe roads and facilities during the winter months. In addition to 130 miles of Township

Roads there are 30 miles of County roads and 10 miles of state roads on which the Road Department provides residential services. These services include our annual household pick up that collected 148.96 tons of material, spring brush and leaf cleanup, fall brush and leaf pickup, street sweeping, road side mowing, 27 tree removals, obnoxious weed control, and dozens of dead animal recoveries.

Several county projects were also completed in 2019 with in the Township, including Whiteford Road, Holland Sylvania Road, Sylvania Avenue and Bancroft Street improvements. Additionally, hundreds of feet of water main lines were installed or replaced by the Lucas County Sanitary Engineers. These projects along with Township led projects ensure our transportation and utilities infrastructure meet the demand and needs of our residents and those who work, shop or travel through our community.

The Service Department performs maintenance, inspections and timely repairs to over 130 Township vehicles and pieces of equipment. This included over 200 biannual inspections and services, annual Department Of Transportation Inspections and the National Fire Protection Agency Annual Pump and Aerial Inspections. We have Master Automotive Service Excellence certified mechanics and Master Emergency Vehicle Technicians on staff that keep our equipment in safe operational condition.

The facilities maintenance for Administration, Police and Road is accomplished by one maintenance employee. A wide range of duties are performed by this position to include, minor HVAC and boiler repairs, lawn care, light construction, general cleaning and maintenance, snow and ice control and providing department heads with estimates for major repairs and projects. Working at two locations in 5 facilities is a challenge throughout the year.



Police Department

Paul Long continues to serve as Chief of the Department, and moving into his second year initiated a reorganization of the Department's structure, as detailed within this report.

We completed the transition to the much-anticipated Navy blue uniforms, and did this with no use of tax-payer funds. This was quite an accomplishment taking several months and the complete cooperation of all police, beginning in 2018. The officers were proudly attired in the new uniforms on February 4, 2019.

Our Department continues the reputation of working within our budget, coming in under budget again this year, spending only 93% of the total allocated funds, and only 75% of non-personnel funds. The Department managed its funds prudently, and continues to operate on the same Levy from 2004.

One police vehicle, an SUV, was authorized for purchase during 2019, as well as two replacement undercover vehicles for use by the Detectives. Unfortunately, Ford has not yet released the SUV, so it will not go into service until 2020.

The consolidation of our Dispatchers into Lucas County's dispatch system has been an important issue during the year. Lucas County mandated the integration of the Public Safety Answering Point (PSAP), meaning that in the coming year-and-a-half, we will lose (close) our Dispatch Center. All

911 and non-emergency calls will be taken by Lucas County Dispatchers. All Sylvania Township Dispatchers will be offered the opportunity of employment within the integrated PSAP once the change takes place.

All three Union contracts expired at the end of 2019, and were in negotiation at year's end for the three-year period of 2020-2022.

In addition to the uniform change to Navy blue, the graphics on all our vehicles needed a corresponding update from brown to Navy blue as well. A Sylvania Township business, EQUIPT, provided the winning design, and began replacing the graphics for this fresh look. Again, no taxpayer funds were used for this change.

And speaking of a fresh look, we also replaced the flooring throughout the department that had become dangerous (and unsightly). We also needed to replace the hazardous gasoline pump as it was many, many years old and no longer certifiable.

The position of one Deputy Chief was replaced by the addition of a second Lieutenant, and two officers were promoted to the rank of Sergeant. Four Road Patrol officers were hired throughout the year, as well as one Dispatcher.

Reorganization of our Community Affairs department was a 2019 Goal, and to this end, the newly promoted Lieutenant has been expanding its role. Community Affairs, among other responsibilities, began increasing its presence in the Township. Tasks included intensifying our efforts at recruitment with attendance at job fairs, and increasing our visibility on social media. We organized more community events, such as hosting more Coffee with a Cop opportunities, and working with several organizations to provide gifts for less fortunate children in our Township. We continued to participate in the Business Expo at Tam O'Shanter.

Community Affairs recently combined the Senior Volunteers with our Citizens Patrol, and working together, decorated a Christmas tree at Tam O'Shanter for Children's Wonderland as another example of community involvement.

The DARE program continued at the four elementary schools in our Township, and graduated 320 fifth grade students this year. Four of our police officers and many volunteers trained 90 kindergartners this year during the week-long Safety Township program. Kistler Ford provided brand new kiddy convertible Mustangs, and Walmart provided durable new trikes for the children. Both the cars and trikes were in sore need of replacement. These local businesses stepped up to the task. Tim Horton's even provided refreshments for the adult volunteers. Working together as a community and a Department, we have trained hundreds of children in traffic and fire safety, and in drug awareness throughout the years.

Our Department continued the Mutual aid Agreement with the City of Sylvania Police, and also shared in the joint operations of the Sylvania Metropolitan Special Response Team (SMSRT), both in members, and by sharing equipment expenses when necessary. This year, our Department purchased a tactical robot for use by SMSRT. By contract, we also provided the Prisoner Transportation Service twice weekly between Sylvania Municipal Court and the Lucas County jail for Sylvania City Police.

Our officers provided house checks for residents on vacation, and offered assistance with lock-outs of vehicles. We placed our speed monitor trailer in neighborhoods where there were sufficient

complaints of speeding or ignored stop signs. We worked with churches, synagogues, businesses and schools to educate and provide training in the event of any violent incident at any of their facilities.

The Dispatch Center received 16,662 calls for service for Police, in addition to answering and responding to non-emergency calls 24 hours/day. The Center dispatches not only for our own police but also for the City of Sylvania *and* the Township for all fire calls, including traffic injury accidents and other emergency and non-emergencies as well as actual fires.

Safe neighborhoods and streets remain our main goal. Crime reports rose by 569 with 2,213 reports in 2018, and 2,782 reports in 2019. In particular, we solved a streak of burglaries in the Farmbrook subdivision by setting up surveillance in the neighborhood and surrounds. The thief was caught in the act, property was recovered and returned to the owners, and he was charged as a Federal Armed Career Criminal, which comes with significantly higher time in incarceration. In all, our officers solved nine burglaries in Sylvania Township, and two in Toledo with this particular arrest.

We mourn the loss of Dispatcher Scott Hyttenhove, who died of cancer on December 31st. He served our Department for twenty-two years, and will be deeply missed by all.

Police Department Mission Statement: *We are committed to excellence in providing effective high-quality service to our community in a professional and courteous manner. We work in partnership with the community to improve our quality of life. We protect everyone's rights and property, and treat each person we encounter with the respect and dignity they deserve.*



Fire Department

The Sylvania Fire-EMS is administered by the Trustees of Sylvania Township. The Fire Department services both Sylvania Township and Sylvania City with an area of 28.6 sq. miles and a population of approximately 67,500 residents. Our department has an administrative staff of 1 - Fire Chief, 2 - Deputy Chiefs, 2 - Administrative Assistants, 1 - Captain, 1 - Fire Inspector, 12 Lieutenants, 48 career and 3 part-time firefighter/paramedics working 24-hour shifts from 4-fire stations located throughout the City and Township. We strive to always provide the best in professional emergency services, community risk reduction and public education services, from our highly trained and skilled firefighter/paramedics.

COMMUNITY EVENTS: The Fire Department sponsored its Eighth Annual Safety Fair in October at Centennial Terrace. Attendance continues to grow every year, and again this year we opened the fair one hour early to allow children with special needs to attend - without the large crowds. The theme this year was “Not Every Hero Wears a Cape. Plan and Practice Your Escape”. This campaign recognizes the everyday people who motivate their households to develop and practice a home fire escape plan; these seemingly basic behaviors can have life-saving impact.

The Fire Department continues its “Return to the Scene Program”, which consists of going into a neighborhood shortly after a house fire has occurred, asking residents if they have working smoke alarms. If the resident needs an alarm, CO detector or batteries, the fire department staff installs them at no charge to the resident. We installed (35) smoke alarms and (7) CO detectors in 2019.

The Department continues to participate in many community events; the annual Sylvania Business Expo, the Spring and Fall Senior Health Fair, LPGA Marathon Golf Classic, Safety Fair, Children's

Wonderland, Glass City Marathon, Shop with a Hero, as well as Parades, Community, and Downtown Sylvania Events.

The Sylvania Advantage featured monthly editions of “Honoring Those Who Serve”. Lt. Steve Kahan was featured this past year. Thank you for your Service.

The McCord Road Christian Church “First Responder of the Month” was awarded to Deputy Chief Christopher Nye and Deputy Chief Michael Froelich.

Sylvania Fire-EMS assisted the Med Tech programs at both Northview & Southview High School with their Citizen Emergency Response Team certification.

Deputy Chief Froelich and Inspector Hillard provided safety and fire extinguisher training for employees at area nursing homes & Sylvania area businesses.

In addition, Sylvania Fire-EMS, Sylvania City Police Department, Sylvania Township Police Department, Ohio State Highway Patrol, Walker Funeral Home, Reeb Funeral Home, and Mercy St. Vincent Life Flight personnel assisted Sylvania S.C.A.T. with the Northview-Southview mock accident held at Southview High School

The FIRST in Ohio and only the 5th system in the USA, Sylvania Firefighters trained for a new medical device that will be in trial use in Sylvania, Springfield and Maumee Fire Departments through Lucas County EMS. Every year, over 500,000 people in the US suffer a sudden cardiac arrest (SCA), with only a 10.8 percent survival rate when SCA occurs outside of the hospital. Lucas County EMS is adopting the use of the EleGARD Patient Positioning System that precisely, rapidly, and consistently positions the patient for CPR and airway management, and raises the patient into a multi-level elevation to support the practice of an innovative new technique for resuscitation.

The ElevatedCPR method is a technologically-advanced technique for performing device-assisted head up CPR that incorporates lifting the head, heart, and thorax in a multi-level elevation, in a timed sequence, in conjunction with best practice resuscitation protocols, to potentially improve survival of cardiac arrest.

GRANTS & TRAINING: FEMA-The US Department of Homeland Security awarded two grants to Sylvania Fire-EMS. The first grant was awarded to Sylvania Fire-EMS, Springfield Township Fire, Toledo Fire, Richfield Township, Jerusalem, Maumee, Rossford, and Whitehouse Fire Department received a combined grant to be used for radio replacement. The US Department of Homeland Security Grant used for radios purchases has a value of \$784,101.00. Sylvania Fire-EMS value of the reward is \$96,788.69 (10% value contribution split between 8 Fire Departments Sylvania Fire-EMS had a responsibility of \$9,678.73 of budgeted monies.)

Sylvania Fire-EMS also received a grant from the US Department of Homeland Security Grant for SCBA’s value of \$245,545.00 Sylvania Fire-EMS had a 10% match responsibility for a total of \$22,322.00 of budgeted monies. This grant was used to purchase 50 SCBA air packs, 80 SCBA masks, 80 mask bags, and 100 SCBA bottles. These new packs and bottles will be used to replace our current end of service life SCBA Air Packs.

During 2019, employees completed over 9713.50 hours of Fire and EMS training. The training consisted of organized sessions both on and off duty as well as assigned training programs through on-line resources.

Sylvania Fire-EMS was one of 25 departments across the country to be awarded the Town/Gown Safety Project Grant, sponsored by First Alert, for 100 battery operated smoke and carbon monoxide alarms. These alarms will be installed in homes and apartments in the Sylvania community.

Other highlights include:

- Multiple structures being donated for training prior to demolition.
- Sylvania Fire-EMS and SMB Construction sponsoring our second annual Leadership Development Workshop that was held at Northview High School. “Who’s Gonna Respond When We Are Gone” was the theme this year with Jennifer Cramer’s presentation on “Suicide Prevention and First Responder Mental Health”. Jake Bame presented on “Save A Warrior” who also assist Fire-EMS Responders. Ted Hale and Richard K. Hilinski presented “Taking Action Against Cancer in the Fire Service” and Chief Steve Conn from Colerain Township Fire presented “Post Traumatic Growth & Resilience – My Story”
- Deputy Chief Froelich and Inspector Hillard providing Safety Training for the Resident Advisor’s at Lourdes University at the beginning of the school year; and Inspector Hillard completed all local school inspections in the district.
- The administrative assistants aiding in 31 car seat installations in 2019.
- The Second Annual Battle of the Badges Blood Drive between Sylvania City Police, Sylvania Township Police and Sylvania Fire taking place in July with 35 pints donated which will help save 105 lives. Sylvania Fire won the battle.
- Sylvania Fire Fighters training on ice rescue techniques at Olander Park.

COMMUNITY PARAMEDICINE: With the changing face of healthcare in the United States, medical care delivery has shifted from inpatient settings to the outpatient setting, or community. This shift in care delivery has resulted in significant increases in call volumes for 911 systems. The Sylvania Fire and EMS department saw a need to work towards lasting solutions for this continued increase in call volume. The concept of Mobile Integrated Health or Community Paramedicine is another step seen nationwide aimed at providing the right care for our community members, the right resources and education, and assistance in maintaining a plateau of health while remaining in their residential environment. This is in congruence with the triple aim of healthcare initiatives for improvement and innovation. Improve patient experience and care, improve the population health, and assist in controlling or reducing the cost of health care.

After nearly 2 years of development, January 2020, Project HERO will be launched as a joint venture between Sylvania Township Fire Department and Springfield Township Fire Department. For the past couple years much research and education has been completed to define our community needs and how to best serve them. HERO stands for Health education, resources, and outreach to serve those in the communities we serve. The primary focus is to work in collaboration with our residents, medical practitioners, community resources, and other agencies for real and lasting solutions for our residents. Services offered can include health maintenance education and evaluation, medication education and review, referrals to basic human need services, fall prevention, population risk monitoring, care coordination, and home safety checks. Community paramedicine is the EMS prevention of today in like manner to the fire prevention initiatives dating back nearly 100 years ago.

Its evolution has been driven from identifying community needs through assessment and evaluation. Project HERO will accept referrals from first response EMS crews and other healthcare providers who identify need, or a gap, from a community member. The team of two community paramedics will establish a relationship with the affected community member and work with them for lasting solutions.

Project HERO is community built and based for the community. The heart of the project is to evaluate patients identified needs and vigorously work for solutions through multiple layers of partnerships and collaboration.

One example for opportunities to improve safety in the home and our service delivery is through fall prevention strategies. The need was noted when reviewing data.

Fire Department Mission Statement: *Our Mission is to prevent and minimize the loss of life and property damage from fire to our citizens and visitors; to provide high quality emergency medical services; to mitigate the consequences of natural and man-made disasters; and to provide non-emergency support services within our realm of expertise through highly skilled, trained and dedicated personnel.*

APPENDIX

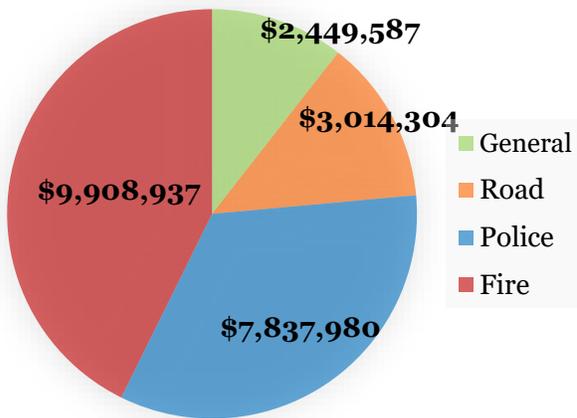
Sylvania Township by the Numbers

Township Hall Staff (Holland-Sylvania Rd.)

<u>Employees</u>	<u>2018</u>	<u>2019</u>
Management/HR/Support	3	3
Planning & Zoning	3	3
Finance	4	4
Total	10	10
Vehicles	2	2

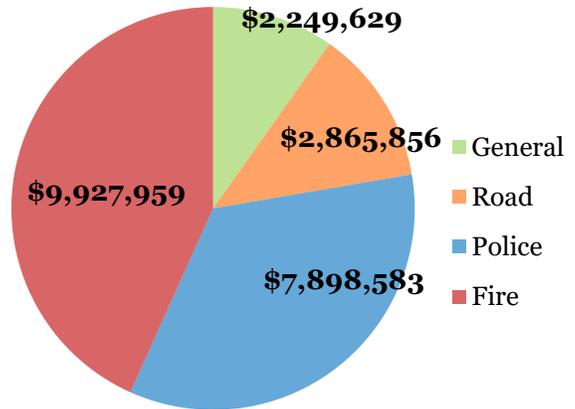
2019

Revenue



Total: 23.210 Million

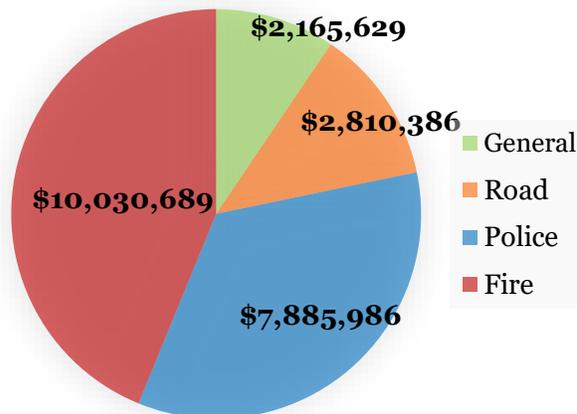
Expenditures



Total: 22.942 Million

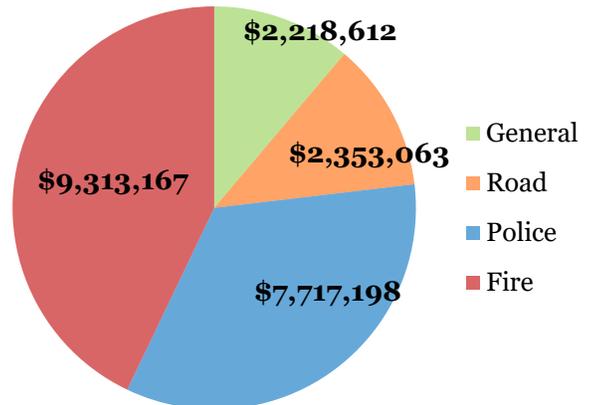
2018

Revenue



Total: \$22.892 Million

Expenditures



Total: \$21.602 Million

Planning & Zoning Department

	<u>2018</u>	<u>2019</u>
Single-Family Permits	123	100
Total Zoning Permits	519	537
All Permit Values (Annual)	\$49,751,628	\$68,463,193
Zoning Enforcement	250	229
Zoning Commission Meetings	7	3
Zoning Board of Appeal Mtgs.	7	8

Road & Service Department **(Holland-Sylvania Road)**

	<u>2018</u>	<u>2019</u>
Road Resurfaced (miles)	3.16	5.56
Roads Micro Sealed	0	.23
Roads Crack Seal	8.97	7.30
Spray Patch (gal)	690	330
Road Patch	24 ton	40
Concrete (ADA & Sidewalk)	1,865 sf.	1,987 sf.
Concrete Curb	4,289 lf.	3,505.5 lf.
Storm Sewer Improvement	460 lf.	2,824 lf.
Ditch Clean Out (# locations)	5	4
Catch Basin Repairs	212	105
Ice & Snow Control (O.T. Hrs.)	525.40	588.44
Salt Use (tons)	1,400	1,600
Brine Use (gallons)	32,800	39,500
Leaf Collection (cu yd.)	17,178	23,554
Brush & Tree Collection (cu yd.)	2,064	2,119
Major Rd Equipment (#)	59	59
Heavy & Medium Duty Trucks (#)	12	12
Light Duty Trucks and Vehicles (#)	9/2	9/2
Employees (#)	14	15
Ave. Training Per Worker (hrs.)	50	32
Cemetery Burials (#)	2	1

Police Department
(4420 King Road)

Annual Activity Summary

	<u>2018</u>	<u>2019</u>
<u>Calls for Police Service</u>	14,586	16,662
<u>Citations</u>		
Total ORC Citations	1,324	1,755
Crash related Citations	456	518
<u>Crash Reports</u>		
Injury and Property Damage	759	825
Fatalities	0	0
<u>Offense Reports</u>		
Burglary Breaking and Entering	59	56
Theft from Motor Vehicles	61	49
Retail Theft	280	339
Identity Theft	59	36
Homicide	0	0
Aggravated / Felonious Assault	8	10
Robbery	6	10
Rape	3	6
Domestic Violence	90	125
Domestic Disputes	73	80
Assault/Menacing	135	189
OVI Arrests	133	219
Total reports taken	2,213	2,782

Fire Department

4 Firehouses (Monroe St./McCord Rd./Whiteford Rd./Sylvania Ave.)

	<u>2018</u>	<u>2019</u>	<u>Notes:</u>
Fire Calls	1623	1833	
EMS Calls	<u>4281</u>	<u>4567</u>	
Total	5904	6603	
Overlapping Calls	2561	3480	54.55%
Total with LS OOD	8465	8650	
Transports	1225	2340	
Fire Inspections	1569	1175	
Plan Reviews	135	140	
Mutual Aid Assistance	73	65	
Assistance from Others	79	51	
Employees	73	70	Full & Part-Time
Major Equipment & Vehicles	18	18	
Ave. Training per Firefighter	160 hrs.	142.84 hrs.	
Mutual Aid Agreements **	12	12	
Automatic Aid Agreement***	1	2	

**We have mutual aid contracts with all FD in Lucas County

*** We have one automatic aid contract with Springfield Township Fire & Richfield Township Fire