

**JOINT ECONOMIC DEVELOPMENT DISTRICT I  
BOARD OF DIRECTORS  
VIRTUAL MEETING**

**OCTOBER 19, 2020  
2:00 P.M.**

<https://global.gotomeeting.com/join/583650405>

**You can also dial in using your phone.**

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

**Access Code:** 583-650-405

- 1. Call Meeting to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
  - a. September 14, 2020 Board of Directors Meeting Minutes**
- 4. Additions or Deletions to the Agenda**
- 5. Hearing of the Public (Agenda Items Only)**

*Attendees must register their intention to participate upon their arrival at the meeting and will be heard at the time of the agenda item.*
- 6. Appointment of Chairperson**
- 7. Appointment of Secretary**
- 8. Audit Protocols Update (Director Sanford)**
- 9. Liability Insurance Update (Director Turner)**
- 10. Tax Administration Contract Update (Director Turner)**
- 11. Resolution on Income Tax Collection (Consideration of January 1 Date)**
- 12. Resolution Establishing Records Commission**
- 13. Adoption of a Public Records Policy / Retention Schedule**
- 14. Establish Next Meeting Date**

**15. Hearing of the Public (Non-Agenda Items)**

*Attendees must register their intention to participate upon their arrival.*

**16. Open Discussion & Reports**

**17. Adjournment**